



YMCA

We build strong kids,
strong families, strong communities.

Welcome to the West Shore YMCA Child Care Programs. All of our programs are based on four concepts: child, family, YMCA traditions, and accessibility. Our qualified staff will help your children develop in a positive environment that stresses safety, support, and care. Parent involvement in the program is important, as it will assist us in supporting and strengthening the family unit. The West Shore YMCA provides your children with exciting activities that encourage physical, mental, social, and spiritual growth. The form below must be completed for your child to participate in our programs. Thank you for choosing the West Shore YMCA for your childcare needs.

Please initial in the provided spaces and sign the opposite side of this form.

_____ **Behavior/Discipline Policy:** I have read, understood, and agree to comply with the Harrisburg Area YMCA Behavior/Discipline Policy.

- Any non-accidental incident that a child is involved in which results in a physical injury will be documented with an INCIDENT REPORT. The child who receives an injury, regardless of how minor, will get a documented ACCIDENT REPORT.
- A parent or guardian must sign all INCIDENT and ACCIDENT REPORTS.
- The YMCA encourages all children enrolled in any of our programs to understand the importance of our core values, which stress caring, honesty, respect, and responsibility. Conversely, behaviors that are contrary to these values are not accepted. Examples include, but are not limited to teasing, name-calling and encouraging others to exclude a child from the group. The behaviors will result in an INCIDENT REPORT.
- The YMCA will document, on an INCIDENT REPORT, any threat a child makes to bodily harm another child or staff person. While we do not wish to have a ‘zero tolerance policy’ regarding these threats, we are required to take them seriously.
- An incident report is intended to inform you about inappropriate behavior. We encourage you to review the report with your child. Should you have any questions, the staff will be happy to discuss them with you. If you cannot reach a resolution in your discussion with the staff, please call the School Age Child Care Director. Please remember that at no time is it acceptable to engage in an argument or threaten the staff. Examples include, but are not limited to loud voices in front of children, foul language or threatening physical harm. This behavior could result in your child’s dismissal from the program.
- Should a child cause damage to any YMCA owned or leased property as a result of inappropriate activity or behavior, the YMCA reserves the right to assess the parent for any and all amounts necessary to repair or replace the damaged items or property.
- The YMCA reserves the right to suspend or terminate the enrollment of any child who has been deemed to have an excessive number of INCIDENT REPORTS. Termination or suspension will also be considered if the severity of a specific incident is such that we feel that the safety of other children or staff may be in jeopardy. When a decision of this nature is made by the Program Director and subject to the approval by the Executive Director, the circumstances surrounding the event(s) have already been discussed with all Childcare staff involved and with the parent of the child in question. Any incident which occurs in a YMCA program must be kept confidential. Therefore, the outcome cannot be discussed with the parents of other children in the program.

_____ **Picture/Photo Release:** I **DO** give permission for my child/children to be photographed or video-taped by or for the Harrisburg Area YMCA that may be published or used in promotional displays, brochures, or marketing events.

_____ **Sunscreen Policy:** I have read, understood, and agree to comply with the YMCA sunscreen policy. I also understand that if at any time I fail to comply with the policy, my child will not be allowed to participate in the program.

- All campers and staff will wear sunscreen daily with an SPF of at least 15 on all exposed skin.
- Parents or legal guardians will be responsible for applying the first layer of sunscreen prior to morning drop off.
- Parents or legal guardians will be responsible for providing their child/children with enough sunscreen (in a sealed container) to take with them for later applications. One container per child, please.
- Day camp staff will be responsible for ensuring thorough follow-up applications after one hour in the water, two hours of activity in the sun, and/or any other time as needed. Please note, your child will have the sunscreen applied to him or her by the day camp staff. Please explain this to your child before camp.
- For campers who have fair skin, freckles, or numerous moles; have blonde, red or light brown hair; have a family history of skin cancer, we recommend an extra t-shirt be brought to wear in the water for extra protection.
- The YMCA reserves the right to disallow anyone to participate in the day camp program at any time for failure to comply with this policy.
- Please note that these decisions were made to protect your child from the dangers of ultraviolet rays. Our staff members have been trained on this subject and understand their responsibilities and the consequences for failure in observing this policy.

_____ **Handbook Agreement/Receipt:** I have read the YMCA Parent Handbook. I understand the policies contained within it and I am willing to enroll my child based on this information.

Parent/Guardian Signature

Date

Child's Name

Site Attending

